TSHWANE WOMEN IN SPORT AWARDS

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2021

RULE BOOK

**INTRODUCTION**

Gauteng Department of Sport, Arts, Culture and Recreation, has created the Gauteng Women in Sport Awards brand and will in collaboration with the Gauteng Sports Confederation, in a bid to reward the Province’s women sports stars, give recognition to their achievements. Each District will hold their own Women in Sports Awards. This Rule Book thus applies to all women achievers on and off the field within the boundaries of TSHWANE.

The main aim is to recognize and honour individuals and teams who have excelled both on and off the field on an annual basis which will culminate to the Gauteng Women in Sports Awards. For the 2021 Tshwane Women in Sports Awards, the period under consideration will be 1 August 2020 to 31 August 2021.

The following categories will be considered for the awards:

1. Sports Woman of the Year.
2. Sports Team of the Year.
3. Sports Woman of the Year with a Disability.
4. Sports Team of the Year with a Disability.
5. Most promising athlete of the year.
6. School sport athlete of the year.
7. Most promising team of the year.
8. Community based sport and recreation programme of the year. ( NPO/ NGO/ FED)
9. Coach of the Year. Individual sport
10. Coach of the Year Team Sport
11. Technical Official of Year.
12. Administrator of the Year.
13. Sport Fan of the year.
14. Sport Journalist of the year - This includes print media, radio and television.
15. Sport Program of the year.( Media )
16. Community (Tshwane) Media of the year (print, radio and television).
17. President’s award(s).
18. Sport Personality of the Year.
19. Sponsor of the year
20. Volunteer of the year
21. **NOMINATION PROCESS**

2.1 Secretariat

For these annual awards to be successful there needs to be a secretariat in place that will be responsible for the planning of the nomination and adjudication processes, planning of meetings, keeping minutes and keeping record. Tshwane Sports Confederation will appoint its own secretariat assisted by the Gauteng Sports Confederation and in further collaboration with the CoT.

2.2 The Gauteng Sport Confederation

The Gauteng Sport Confederation will be appointed to work in partnership with the panel of adjudicators and the Awards secretariat.

2.3 Nomination Procedure

Nominations for the awards are unlimited in number therefore, the Tshwane based Sports Federations, Clubs, NPO’s/NPC’s/NGO’s may nominate as many sport persons, teams and media as they wish for any of the respective award categories. Nominations from Federation in good standing will be accepted.

2.4 Duration Nomination Process

The nomination process to be opened for the period starting from 22 November 2021 to allow enough time for the nomination process and public participation, with the closing date for nomination being the 22 January 2022

2.5 Valid Nomination Forms

Only nominations submitted on valid Nomination Forms will be accepted.

The following must be attached to the Nomination form:

* A detailed Sports CV of the person or teams or NPO, NPC, NGO being nominated.
* Photos (High resolution 1 x head and shoulder and 1 x full length action)

2.6 Deadline for Nominations

The deadline date for nominations is 22 January 2022

**3. PROCESS TIMELINES**

STEP 1: VERIFICATION AND CATEGORISING – The TSC Secretariat and the GSC will verify and record all submitted nominations in preparation for the adjudication process. Dates 24 to 31 January 2022

STEP 2: FINALISTS AND WINNERS ADJUDICATION – The Panel will determine the process to be followed in finalising and short listing of finalists in all relevant categories. The adjudication process will be concluded by 1 to 7 February 2022

STEP 3: ANNOUNCEMENT OF FINALISTS AND PUBLIC PARTICIPATION VOTING

Names of finalists in all relevant categories will be publicly announced by 8 February 2022 Public participation voting for Fan of the year to start on 8 February 2022 and close on 14 February 2022.

STEP 4: ANNOUNCEMENT OF WINNERS – The results will once again be verified by the TSC Secretariat and GSC and the winners will be announced at the Tshwane Woman in Sports Awards Ceremony on Wednesday 16 February 2022.

**GENERIC NOMINATIONS CRITERIA**

* Nominees must be a Tshwane resident/citizen (including migrant) who is a registered member in good standing with the District Sport Federation and/ or TSC.
* Period to be considered is between 1 August 2020 and 31 August 2021.
* Nominees (athletes, coaches and technical officials) must be an affiliated member of a Tshwane sporting organization for the specified time of consideration.
* Nominations will only be accepted on the official nomination forms
* Nominations forms to be accompanied by extra supporting documentation (Profiles, Testimonial, Photos, etc.), for an added advantage.
* No nominations will be accepted after the closing date of 22 January 2022

**4. AWARD CATEGORIES DESCRIPTION**

**TSHWANE WOMEN IN SPORT AWARDS**

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| **Categories** | **Description** | **Criteria** |
| Sportswoman of the Year  Sports Team of the Year  Sportswoman of the Year with a Disability  Sports Team of the Year with a Disability | This is awarded to the sportswoman/team representing any of the sporting codes in Tshwane.  The person/team that has displayed a world-class performance at sports events or continually set world-class standards in their code during the period 01st August 2020 to 31st August 2021.  Candidates for this award will be nominated by Tshwane based Sport Federations, clubs and the public. The Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner. | An individual and/or a district team for achievement in sport of the highest national or international order. This shall include the improvement of an existing Olympic record, World record or the winning of a World championship or National title in an established prestige sport or equivalent achievement   * Participation at competitive (elite) level * Excellence, commitment and consistency * Progression in terms of representation * Good conduct: Role model - exemplary to other rising stars   (Local, regional, provincial, National and international) |

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| **Categories** | **Description** | **Criteria** |
| Most Promising Athlete of the Year | Most Promising Sports Athlete of the Year is a newly identified individual ~~(male/~~ female/ under 23) that shows potential in terms of performance and participation in the prestigious sport championship in the past year. The individual must have displayed performance of the highest standard which suggests that ~~he~~/she will be a super star of the future. This category will be biased to amateur sport level. Candidates for this award will be nominated by Tshwane Sport Federations, clubs and the public. The Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner. | * Newly identified individual female that shows potential in terms of performance and participation in the prestigious sport championships * Consistency and commitment * An individual for achievement and participation in sport. This shall include the improvement of winning record or the winning of a championship title in an established prestige sport or equivalent achievement * Competitiveness and striving for Excellence * An individual that almost came close to meeting the gold criteria |
| Most Promising Team of the Year | Most Promising Team of the Year is awarded newly identified team that shows potential in terms of performance and participation in the prestigious sport championship in the past year. The team must have displayed performance of the highest standard. This category will be biased to amateur sport level  Candidates for this award will be nominated by Tshwane Sport Federations, clubs and the public. The Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner. | * Newly identified team that shows potential in terms of performance and participation in the prestigious sport leagues and or championships. * Consistency and commitment * Winning of a championship title |

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| **Categories** | **Description** | **Criteria** |
| School Sport Athlete of the Year | School Sport Athletes of the Year is awarded to an individual female that shows potential in terms of performance and participation in the prestigious sport championship in the past year. The individual must have displayed performance of the highest standard which suggests that he/she will be a super star of the future.  Candidates for this award will be nominated by the Federation School Sport Structure in the Boundaries of Tshwane (Sport Code Structure and/ or the Tshwane School Sport Structure) and the public. The Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner.  eventual winner. | * Shows Consistency and commitment * An individual for achievement and participation in sport. This shall include the improvement of a winning record or the winning of a championship title during the school sport championships. * Competitiveness and striving for Excellence. |

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| **Categories** | **Description** | **Criteria** |
| Community Sport and Recreation program of the Year | This will be awarded to a community based sport and/ or recreation program that is implemented at a community level (grass roots level).  This program can be implemented by a federation, NGO/ NPO/ CBO or the local sport council.  This is not for a once off event in a community, but must show continuous development programs that are being implemented in that specific community. | * Consistency and commitment in the development of sport and/ or recreation in a community. * Achievements of the program * How the program is implemented * How is the program funded * Speak more about the program being done in the community don’t focus on the individual. |
| Coach of the Year Individual sport  Coach of the Year Team sport | Coach of the Year is awarded to a female coach who applies her trade in Tshwane either with a team or sport person. This coach is someone who has produced world-class results internationally or sets the benchmark regarding results in the local sports arena in the past year.  Candidates for this award will be nominated by Tshwane Sports Federations and the TSC, Regional and Local sport councils. The Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner per category. The representative at the Gauteng Women in Sport Awards to be determined by public voting through sms.  Sport Awrds | * Successful - An individual female who had a great season in 2020/2021, producing incredible results in either individual or team sports. * Consistency - winning league games/ competitions on a regular basis * Role model - exemplary to other coaches, especially the rising stars * Ambassador - a great ambassador of the Tshwane District, not hogging headlines for wrong reasons * Transformer - committed to transformation |

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| **Categories** | **Description** | **Criteria** |
| Technical Official of Year | Referees/umpires/technical officials, who have through their sustainable high standards of officiating, rendered services at a national/international level in the year  Candidates for this award will be nominated by Tshwane Sports Federations and the TSC, Regional and Local sport councils. The Awards Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner. | * Selected at competitive level * Excellence, commitment and consistency * Honor and integrity * Progression in terms of the representation (Local, regional, provincial, National and international) |
| Administrator of the Year | Administrators who have through their sustainable high standards of administration, rendered services at a national/international level in the past year  Candidates for this award will be nominated by Tshwane Sports Federations and the TSC, Regional and Local sport councils. The Awards Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner. | * Key achievements on various levels of any Tshwane based administrator for the year in the District, province and nationally and * /or internationally * Community service beyond administration responsibilities in the club/federation to increase the participation base, especially in disadvantaged communities * Level of administration (e.g. club/provincial/national/international) * Improvement over the past year (promotion to new levels) * Personal professional development * Support provided to emerging administrators |

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| **Categories** | **Description** | **Criteria** |
| Sports Personality of the Year Votes per SMS Line | Personality of the Year is awarded to someone who has contributed to sport and made the experience of that sport during the period better for the millions who support it in the past year .This person should preferably be an athlete.  Candidates for this award will be nominated by Tshwane Sports Federations, clubs and public. The Voting Panel will decide on the shortlist of a maximum of 3 finalists and the public will vote through a sms/website system to determine the winner. | * Role model * Consistency, commitment and dedication in serving sport in various ways * Proven positive influence to the youth/ or community |
| Sport Fan of the Year Votes per SMS Line | Sport Fan of the Year is awarded to an individual or a fan club (supporters) who has enthusiastically supported an athlete, club or a sport code in the past year.  Candidates for this award will be nominated by Tshwane Sports Federations, clubs, public and the fans. | * Consistency, commitment and dedication in serving the Club or code of Sport in various ways * Promote fair play * Ways of supporting the athlete, club or code of sport. |

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| **Categories** | **Description** | **Criteria** |
| Sports Journalist of the year  This includes print media, radio and television | Sports journalist of the year is ~~an~~ awarded to a journalist (print/broadcast/web) who has shown passion in terms of covering both developmental and professional sports activities.  The aim of the awards is to reinforce the importance of the media’s role in Tshwane’s sporting development and to recognise and reward talent across all sporting media disciplines in the past year.  Candidate will be nominated by Tshwane Sports Federations, clubs, public, the media houses and the COT Department of Sport and Recreation. Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner | Focus on developmental stories:   * Educational stories – the stories must help in terms of educating the community to know the programs of the department/sports in Tshwane. * Such stories must also help create more role models in the community from rags to riches to Influence up and coming stars   Responsible reporting (Research, Analytical and critical)   * Accurate and critical reporting – well researched stories about the department/ sports in Tshwane, balanced give both side of the story) and confront issues where possible * Consistent - The journalist must be addicted to sports development in Tshwane, also help profile rising/ successful athletes and administrators in the province |

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| **Categories** | **Description** | **Criteria** |
| Sports Program of the year  This includes radio and television Votes per SMS Line | Sports program of the year is an awarded to a program (print/broadcast/ web) who has shown passion in terms  of covering both developmental and professional sports activities.  The aim of the award is to reinforce the importance of the media’s role in the City of Tshwane and in South Africa’s sporting development and to recognise and reward talent across all sporting media disciplines in the past year Candidate will be nominated by Tshwane Sports Federations, clubs, public, the media houses and the COT Department of Sport and Recreation. Voting Panel will decide on the shortlist of a maximum of 3 finalist and the public will vote through a sms / website system to determine winner. | Focus on developmental stories:   * Educational stories – the stories must help in terms of educating the community to know the programs of the department/ sports in Tshwane. * Such stories must also help create more role models in the community from rags to riches to Influence up and coming stars   Responsible reporting (Research, Analytical and critical)   * Accurate and critical reporting – well researched stories about sports in Tshwane, balanced (give both side of the story) and confront issues where possible * Consistent - The program must be addicted to sports development in Tshwane, also help profile rising/ successful athletes and administrators in the City of Tshwane and in the province |

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| **Categories** | **Description** | **Criteria** |
| Community Media of the Year | Community Media of the year is awarded to the media (print, radio or television) based in a community and has shown passion in terms of covering sport and recreation programs and activities in that community.  The aim of the awards is to reinforce the importance of the Community media’s role in Tshwane’s sporting development and to recognise and reward talent across all sporting media disciplines in the past year.  The Community media Candidate will be nominated by Tshwane Sports Federations, clubs, public, the media houses and the City of Tshwane Department for Community Development responsible for Sports, Arts and Culture. Voting Panel will decide on the shortlist of a maximum of 3 finalists and the winner. | * Journalist * Print * Radio * Television * Which is based in the Community * Indicates what sport and recreation programs have been covered. * Send samples of the work done |
| President’s award | The President’s award is awarded to women who over time has dedicated their life to make a difference in Sport in Tshwane. This person could be involved in any facet of sport, either as an athlete, an administrator or in management.  This category is not for public nomination, the President of the Tshwane Sports Confederation determines the nominees and awards. | * Role model – influential to other community members (people in Tshwane looking up to her. * Successful in sports despite all the challenges (she faced before ascending the podium). * Promote Tshwane – ambassadors of the district, province, throughout South Africa and across the globe. * Hands–On approach – contribute to the success/growth of sports in Tshwane either as a coach, administrator or an athlete |
| Sponsor of the year | This category rewards companies, brands, associations and agencies for the work they have done working with and sponsoring women’s sports projects. This includes but is not limited to sponsorship of a team or club and thereby creating opportunities for women to participate at grass roots or high performance level. It could also include the opening up of access to sport for young girls through endorsements, sponsorship of clubs, etc.  Candidates for this award will be nominated by Tshwane Sports Federations and the TSC, Regional and Local sport councils as well as clubs, NPO’s, NGO’s. The Awards Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner | * Commitment in the development of sport and/ or recreation in a community/ club/ federation/ association/team. * Achievements as a result of the sponsorship and/ or endorsement. * How the sponsorship is utilized and implemented. * Impact of the sponsorship within a team/club/ association/ federation. |
| Volunteer of the year | This award recognizes an outstanding female volunteer for her valuable and self-less commitment to contribution, dedication and innovation ensuring growth of girls’ sports, participation and enhancement as well as efficiency of sporting organisations.  Candidates for this award will be nominated by Tshwane Sports Federations and the TSC, Regional and Local sport councils as well as clubs, NPO’s, NGO’s. The Awards Voting Panel will decide on the shortlist of a maximum of 3 finalists and the eventual winner | * Commitment and dedication * Innovative approach and ideas * Role model for others * Ambassador for the team/ club |